



Recreation Facility Association of Nova Scotia

2024/2025

Annual Report & AGM

Sandman Signature Dartmouth Hotel & Suites

June 19, 2025

10:00 am



Supporting you - from the ground up

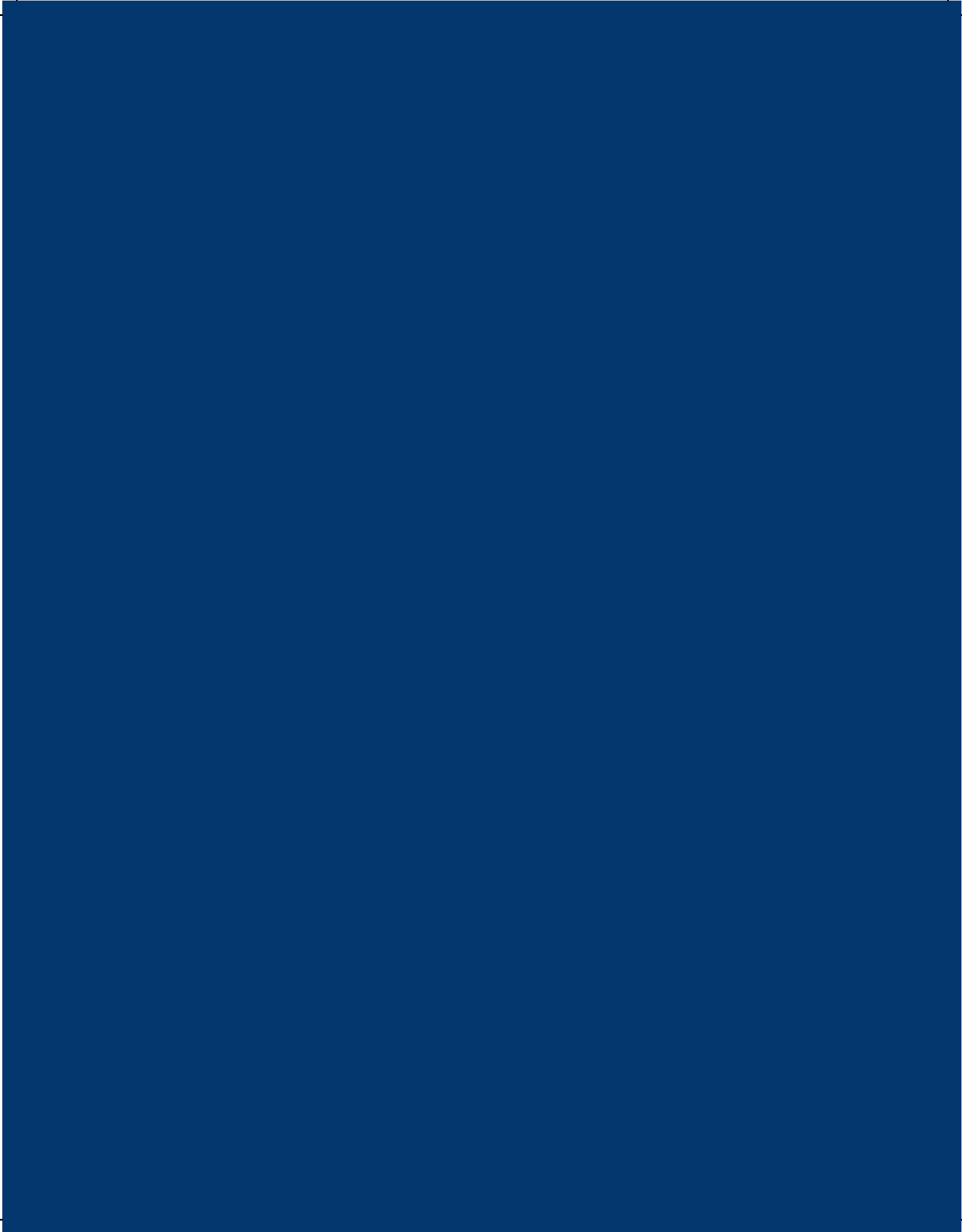




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2024/2025 Board of Directors

PRESIDENT

Paul MacDonald

VICE PRESIDENT

Kevin Bennett

PAST PRESIDENT

Bob Quigley

SECRETARY

Lana McMullen

TREASURER

Scott Preston

MEMBER AT LARGE

Rylynn Hustad

MEMBER AT LARGE (CORP)

Justin Farrow

CCTH (EX-OFFICIO)

Jason Hansford-Smith

EXECUTIVE DIRECTOR

Jennie Greencorn

REGIONAL DIRECTORS

CAPE BRETON REP

Jeremy Blom

CENTRAL REP

Shauna Moulton

FUNDY REP

Corey Crocker

HIGHLAND REP

Angie Tavares

SOUTH SHORE REP

Kelly Cunningham

VALLEY REP

Paul Taljaard



2024 AGM Minutes

Annual General Meeting Minutes
June 12, 2024
10:00 AM
Via Zoom

RECORDER

Lana McMullen

BOARD MEMBERS IN ATTENDANCE:

Paul Taljaard, Kevin Bennett, Shannon Jarvis, Bob Quigley, Shauna Moulton, Scott Preston, Angie Tavares, Paul MacDonald, Rylenn Hustad, Kelly Cunningham, Lana McMullen, Executive Director, Jennie Greencorn, Staff, Bud MacInnis, and Brittany Hunter, Ex officio, Jason Hansford-Smith,

RFANS MEMBERS IN ATTENDANCE:

Charleen Cameron and Drew Watson

REGRETS:

Corey Crocker, Justin Farrow, and Robert Hickey

WELCOME AND CALL TO ORDER

Quorum met. Bob Quigley, President of the Board of Directors for RFANS, welcomed everyone to the Annual General Meeting and called the meeting to order at 10:02 am.

AGENDA

Approval of the Agenda was moved by Bud MacInnis and seconded by Paul MacDonald. Motion passed.

VOTING CREDENTIALS NOTED

Voting delegates were reviewed and identified.

APPROVAL OF 2023 AGM MINUTES

Motion to approve the minutes of the 2023 AGM made by Shauna Moulton and seconded by Scott Preston. Motion passed.

PRESENTATION OF THE ANNUAL REPORT

Executive Director Jennie Greencorn reviewed the work of the board for the last year.



2024 AGM Minutes

FINANCIAL REPORT

Bud MacInnis reviewed highlights of the financial report for the 2022/2023 year. Paul Taljaard made the motion to approve the financial report, which was seconded by Angie Tavares. The motion passed.

CCTH REPORT

Jason Hansford-Smith offered greetings on behalf of the province.

FINANCIAL REPORT

Scott Preston presented the financial report. A motion to approve the financial report was made by Paul MacDonald and seconded by Angie Tavares. Motion passed.

RATIFICATION OF THE ACTS OF THE BOARD OF DIRECTORS

A motion to approve the ratification of the acts of the Board of Directors for the 2023/24 was made by Kevin Bennett and seconded by Shauna Moulton. Motion passed.

ELECTION OF OFFICERS

Angie Tavares presented the slate of nominees on behalf of the nominating committee.

- President (2-year term): Paul MacDonald, elected by acclamation
- Vice-President (2-year term): Kevin Bennett, elected by acclamation
- Past-President: Bob Quigley
- Fundy Region Representative (2-year term): Corey Crocker, elected by acclamation
- Central Region Representative (2-year term): Shauna Moulton, elected by acclamation
- Valley Region Representative (2-year term): Paul Taljaard, elected by acclamation
- Member at Large (Corporate) (2-year term): Justin Farrow, elected by acclamation

A motion to accept the new officers was made by Drew Watson, seconded by Angie Tavares. Motion passed.

AFTER THE ELECTION...

After the election, the meeting was turned over to the new President, Paul MacDonald, who offered thanks to our outgoing board members, Bill Cruickshank, Shannon Jarvis and Bob Quigley, for their leadership and direction as RFANS' outgoing President.

ADJOURNMENT

Motion to adjourn by Shannon Jarvis and seconded by Drew Watson. Motion carried. The AGM was adjourned at 10:33 am.

Submitted by Lana J. McMullen
Secretary, RFANS



Membership Updates

The following is a breakdown of memberships by category and region within the association.

CATEGORIES

Individual	3
Facility	32
Corporate	15
Municipal	20
Reciprocal	1

REGION

Cape Breton	8
Central	8
Fundy	8
Highland	11
South Shore	9
Valley	9
Other	18

TOTAL 71





President's Report

First and foremost, I would like to acknowledge the work being done by our Executive Director, Jennie Greencorn, and our staff, including Bud MacInnis, Brittany Hunter, and Robyn Morris.

As an organization, RFANS continues to be a leader in our sector, not only in Nova Scotia but also in Atlantic Canada.

One area that has been addressed is the restructuring of the Class 2 Refrigeration course, which is crucial for arena operators. Jennie, along with Bud, has been working closely with members of the Province's Labour, Skills, and Immigration (Technical Safety) Department on developing a new version of the Class 2 Refrigeration Course, which is offered through Nova Scotia Community College on our behalf. Changes to the course have been long overdue, and through the efforts of all involved, it is finally nearing completion.

Another partnership that has progressed quickly is with the provincial Emergency Measures Organization. Following a recent RFANS Board strategic planning session, there was a consensus that facilities needed to be at the table when it came to emergency planning. I am pleased to report that we are making progress on that front. Recently, Jennie and Bud were involved in an Emergency Measures planning meeting in Cole Harbour, which, from all accounts, was very successful.

Speaking of partnerships, we continue to foster and grow partnerships with organizations such as Recreation Nova Scotia, Sport Nova Scotia, Hockey NS, Swim NS, Nova Scotia Apprenticeship, and NSCC.

We also have a strong relationship with our friends at the Alberta Association of Recreation Facility Personnel, who have helped to guide our course development for our training programs.

Our training programs are continuing to evolve to meet the needs of our members and non-members throughout the region. We also have a strong relationship with our friends at the Alberta Association of Recreation Facility Personnel, who have helped to guide our course development for our training programs.

Another area in which we are taking a leading role is inclusion and accessibility for facilities in Nova Scotia. These are more than just "buzz words"; they are a reality, and it will be our job to work with our members and non-members to guide them through the demands and pressures they will face in meeting the requirements of the user groups that expect recreation facilities to be both inclusive and accessible.



President's Report

Meanwhile, we had a strong year in terms of membership outreach. Bud MacInnis has visited all arenas in Nova Scotia, gathering data that will be used to provide information back to the Province on the state of arena infrastructure. This should enable better planning for infrastructure funding programs. We intend to do the same with pools in Nova Scotia over the next 4 months.

Additionally, our RFANS Regional meetings were highly successful and will continue this year. In collaboration with our partners at the Department of Community, Culture, Heritage, and Tourism, we visited all our regions in Nova Scotia to see and hear firsthand the positive developments that are happening, as well as the challenges faced by our members operating facilities in each region.

I would also like to recognize Blaise Landry and the work he has done over the past year in helping our Board's governance model. Blaise provided insight and expertise as we updated our Bylaws to better reflect best practices in board governance.

Finally, I would like to thank our Board for their work this past year. We have a strong working Board, and I look forward to continuing the work in the upcoming year.

Paul MacDonald
President, RFANS





Executive Director's Report

I say this every year, but I genuinely enjoy the opportunity to reflect on our organization's work, highlighting successes, acknowledging challenges, and recognizing the key milestones and the people who helped us along the way. This past year has been marked by strong collaboration, steady progress, and renewed connections with our members.

As our facilities continue to age, organizations search for solutions around sustainability and growth, and the challenges of workforce retention and recruitment persist, RFANS has been engaging in difficult but productive conversations with several departments within the Province of Nova Scotia particularly the Department of Labour, Skills and Immigration (Technical Safety Division), the Department of Communities, Culture, Tourism and Heritage, and the Department of Emergency Management. With their support, we're advancing several key initiatives: developing a more practical and responsive 2nd Class Refrigeration certification pathway; ensuring we have a voice at the table when it comes to the use of recreation facilities in emergency response; and exploring ways to use data we've collected to better support facilities at the provincial level.

Our relationships with sector partners continue to grow. This year, RFANS collaborated closely with Recreation Nova Scotia, Swim NS, Hockey NS, Sport NS, the Nova Scotia Apprenticeship Agency, NSCC, the Nova Scotia Safety Branch, our training providers, and our sister associations across the country. These partnerships are not only what make us stronger, they expand our reach, strengthen our advocacy efforts, and allow us to deliver more relevant, timely, and responsive training and support to our members.

Over the years, one message from our members has remained clear: they want to be heard. They want to know that we understand their challenges and are ready to offer support when it's needed. In response, RFANS launched a province-wide outreach initiative last year with two primary goals. First, we visited all 69 arenas across Nova Scotia to gather critical data related to infrastructure, training, and accessibility. Second, we hosted a series of regional meetings where we shared findings from these site visits and facilitated discussions on safety, accessibility, available provincial grants, and upcoming training opportunities. These sessions provided valuable opportunities to connect directly with facility operators and municipal leaders, to listen, learn, and gather meaningful feedback. These conversations continue to inform our approach to training, capacity-building, and organizational governance.

Organizationally, RFANS continued to invest in improved internal structures. We have engaged tremendous support to refine our governance model, including newly updated bylaws and realigning our committee work with our strategic plan. This work is ongoing, with the support of a committed and engaged board of directors and our small but mighty staff. At the same time, we've prioritized building internal capacity by ensuring our team, systems, and processes are equipped to meet growing demands and better serve our membership into the future.

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Technical Director's Report

The Fall and Winter months were marked by continued progress toward RFANS' strategic goals, supporting facility operators through professional training, advocating for safe and inclusive recreation spaces, and strengthening collaboration across the sector.

As Technical Director, my focus remains aligned with RFANS' commitment to capacity-building and workforce development in recreation facility operations across Nova Scotia.

Our Regional Roundup meetings were held in all six regions in October, providing operators with opportunities to share updates, challenges, and successes, while reinforcing RFANS' role as a hub for connection, resources, and knowledge exchange. That same month, I attended the Emergency Management Office (EMO) meeting in Antigonish. I completed seasonal EDI logo installations to further promote equity and inclusion messaging within our facilities and strengthen our partnership with Hockey NS.

In November, I attended the Institute of Power Engineers (IPE) Conference in Dartmouth and taught an Arena Level 1 training course for operators in Moncton, representing four different facilities. We're currently exploring opportunities to expand this training in the upcoming season. In November, I also participated in cross-sector meetings with the NS Apprenticeship Agency, the Department of Labour (DOL), Dalhousie University, Pan Global, and AARFP to explore partnership opportunities and workforce development strategies.

In December, I met with CCTH regional managers to discuss recreation sector priorities and continued our planning sessions with NSCC for the 2nd Class Refrigeration (RPO2) Course. In January, I delivered the practical component of this course to 16 apprentices, which included modules on basic refrigeration, arena floor replacement, and a guided plant tour at Zatzman Sportsplex. We followed this with a well-attended Mid-Season Course at the RBC Centre in late January.

In February and March, I conducted site visits at arenas and curling clubs across the province. These visits are part of a larger data collection initiative focused on aging infrastructure, accessibility gaps, and facility training needs. This information will inform RFANS' advocacy work and resource planning in the year ahead. I also completed the Rick Hansen Foundation Inclusion and Accessibility Training, further supporting our goal of promoting safe, welcoming, and inclusive recreation environments.

In April, I presented at the AARFP Conference in Canmore, Alberta. My topic was, What's under your Arena? Let's talk all things Arena Sub-Floors. The session was very well attended and dealt with how to replace your aging arena floor.



Technical Director's Report

In May, we delivered a Building Maintenance Operator 1 Course for operators from Nova Scotia and New Brunswick. The contents included Preventative Maintenance, Thermodynamics, HVAC, Basic Carpentry, Painting, Electricity, Plumbing and Safety.

Finally, I continue to meet with the NS Department of Labour's Technical Safety Division as we work toward the development of a new certification for refrigeration plants that meets industry needs while supporting recruitment and retention in the sector.

As we move into the next season, I will continue working with our partners to deliver solid training and support for facility operators. There's much work ahead, especially around developing a new refrigeration certification, but we're making steady progress. It's all about helping those on the ground do their jobs more effectively and ensuring our facilities are safe, efficient, and well-run for the communities that rely on them.

Bud MacInnis
Technical Director, RFANS



Supporting you - from the ground up



Regional Reports

FUNDY REGION

The Fundy Region's recreation facilities continue to grow, primarily due to the increasing popularity of non-traditional sports in our region. We have seen a significant increase in the number of pickleball courts and the utilization of green spaces for cricket, for example. We view this as a positive development because people of all ages are playing pickleball, and Canadians are being introduced to the sport of cricket.

In our region, there appears to be a focus on providing outside services during the shoulder season, when rinks and other indoor facilities are still operational, typically from April 15 onward. This is due to a lack of staff to prepare the outside facilities and resources, which are available, due to budget constraints. With earlier springs and not much snow, the demand to be outside is higher. When collaborating with people, it was interesting to find out that facility managers indicated that playground and park usage seems to be up.

There is a significant push in our region for accessibility. Like others around the province, we are trying to improve our facilities, and the rising cost of construction is a roadblock. Facilities in our region are being creative and using all facility types for multi-use to ensure people are active.

From our round table session in the Fundy Region last year, there has been a lot of collaboration on how we can work together to host events, scheduling methods, and how we can continue to keep our facilities busy. Most of the conversations we have are day-to-day.

The Fundy Region is rocking it with facilities.

CENTRAL REGION

Central Facilities are preparing for summer programs and events.

This year, RFANS hosted a series of Regional Roundups. In Central, we learned more about RFANS, the Regional Site Visit Report, Access by Design 2023, and Recreation Facility Grants. Although we were small in numbers, the Central area facilities were able to connect with our guests and with each other. Special thanks to Jennie Greencorn, Bud MacInnis, Paul Tingley, and Andrea Redmond for a wonderful morning and their informative presentations!

Canada Games Centre, Cole Harbour Place, St. Margaret's Centre, Zatzman Sportsplex and Central Region Municipal facilities have been busy with the rollout of a new recreation registration platform, Xplor. Facilities are looking forward to summer registration on the new platform.



Regional Reports

Central facilities continue to offer high-quality recreation opportunities for all residents in the region.

SOUTH SHORE REGION

Recreation facilities remain a vital resource in our communities, providing a space for people to engage in leisure and enjoyment.

Facilities on the South Shore are continually growing and developing in response to the evolving needs of their communities. From Yarmouth to Chester, infrastructure and opportunities are being enhanced. Some highlights of the great work happening and coming to the South Shore include the addition of new pools to existing facilities, expansions with fitness studios and walking tracks, community consultation in preparation for a new arena and recreation facility, the purchase of new ice resurfacers, and the list goes on.

Although many positive developments are taking place, it's important to acknowledge the ongoing challenges and obstacles that facilities work hard to overcome each day. Staffing shortages, changes in facility management, and operational requirements impact many.

RFANS has remained a valuable asset to recreation facilities and the broader sector, providing support through advocacy, a variety of courses, professional development opportunities, and backing initiatives like the provincial "Rink Revitalization" funding, among many other contributions.

Recreation and facilities are gaining momentum across the province, especially in the South Shore region, signalling exciting growth ahead!

HIGHLAND REGION

The Highland Region Facilities have seen many positive enhancements over the past year. We continue to see growth in opportunities at our facilities and truly feel the community impact that comes with it.

Throughout the Highland Region, two Risk Management Information Sessions were held and well attended. Provincially, community pools in the Highland Region are participating in a province-wide study on the state of public pools. A few topics that have been brought up for further discussion include exploring the value of national infrastructure databases and collecting statistics on the progress of accessibility upgrades at facilities. This would allow us to celebrate the accomplishments made so far, while also acknowledging the remaining work that needs to be done.



Regional Reports

Another topic for further discussion is climate adaptation and green energy - how can we be strategic in helping high-energy facilities become more efficient and more affordable to operate?

We are all very thankful for RFANS's continued support, and we will continue to utilize and promote the year-round training and professional development that RFANS provides.

VALLEY REGION

Having served as the valley representative with RFANS for the past year has allowed me to meet more than just the rink personnel, which is where I have typically focused, corporately. Meeting administrators and community leaders from all sectors of recreation and facilities has been a pleasure. There are many different locations, facilities, and populations of varying sizes with diverse communities. However, all of them face the same challenges – rising costs (including NS Power, Staffing, and Insurance), failing infrastructure, and aging facilities, especially in the smaller centres of the valley region. It is a tough job for these places to stay open and focus on serving their communities – WELL DONE to all of you.

Some arenas had key equipment failures during their season and faced early shutdowns. Kentville and Digby arenas need to replace a major component of the ice plants before the start of the fall season. Swimming pools that were supposed to open this summer are empty and on hold. Acadia University is closing its competitive swimming pool due to rising costs, a significant blow to the community, competitive swim programs, and the school alike.

Every facility in every community must continually work to stay open and improve the services and facilities it provides to the community. Université Sainte Anne is planning a long-overdue electrical upgrade to their arena building, but is waiting on funding. Kingston added an office in their warm area to better facilitate operations. Canning is expanding and adding change rooms, as well as increasing community spacing, which is necessary as that part of NS grows and more people require additional options.

Newport District stated that they had their best year in terms of ice rental in the past five years, but site upgrades and rising power costs are always a challenge.

For the most part, all facilities I reached out to said they are facing similar challenges, but it is still business as usual. Some facilities slow down this time of year, others ramp up for the summer. Regardless of your situation, please contact RFANS for assistance. If we can help directly, we will, or we can try to direct you to the proper resources.



Regional Reports

We will be hosting regional meetings again later this year. Please let us know what topics you would like to cover, and tell us what would be helpful so we can try to include them in our regional meeting.

Last year we had a great turnout in Berwick and hope to see more of you when we do the next one. What is the upcoming date and venue?

CAPE BRETON

The Cape Breton region has seen several noteworthy developments in its arenas over the past season, with some facilities undergoing significant upgrades and others facing operational challenges. Below is a summary of current highlights from the region:

- **Cabot Trail Arena (Cheticamp):** The arena has undergone substantial upgrades, including the addition of new electric equipment such as a Zamboni and edger. New boards, glass, and netting have also been installed, resulting in a refreshed and modernized appearance.
- **Port Hood Arena:** This facility has also benefited from recent improvements and is currently in very good condition. Staff have done a commendable job keeping the arena clean and well-maintained.
- **Cape Breton University Arena (Kehoe Forum):** The newly reopened CBU Arena, now named the Kehoe Forum, is fully operational and actively hosting both on-ice and off-ice events.
- **Sydney Mines & District Community Centre:** The arena recently experienced a serious carbon monoxide leak. As of our last visit, the issue had not been fully resolved, and there were indications that financial assistance may be needed to address outstanding concerns.
- **Richmond Arena:** The facility is currently dealing with a significant loss of brine from beneath the floor. Despite efforts, staff have been unable to locate the source of the leak or determine where the brine is going.
- **Glace Bay Miners Forum:** The arena has encountered mechanical issues with the refrigeration unit, specifically due to excessive vibration, which has caused cracks in the brine lines at the compressor. To mitigate further risk, the CIMCO package was anchored to the floor.
- **Dominion Arena:** Operations appear to be running smoothly, with no major concerns reported beyond routine housekeeping and general maintenance.
- **New Waterford Arena:** Although the facility is in deteriorating condition, no new or urgent issues have been reported to date.
- **Port Hawkesbury Civic Centre:** The Civic Centre remains in good standing. Staff expressed satisfaction with the current state of the arena, and only minor housekeeping tasks are required. No major upgrades are planned.



Regional Reports

- **Inverness Arena:** While we did not meet with staff during our visit, renovations were observed in progress. A carpenter was working on upgrades to the hospitality room, suggesting improvements are underway.

Overall, it is encouraging to see ongoing investment in Cape Breton's arena infrastructure, though some facilities may require additional support to address operational and safety concerns. Continued monitoring and collaboration will be essential in maintaining safe and high-quality community ice surfaces across the region.



Supporting you - from the ground up



CCTH Report

First, I would like to extend my acknowledgments to my Managing Director, Michelle Aucoin, and our Executive Director, Bill Greenlaw.

CSR was pleased to continue offering RFANS operational funding for the 2024/25 fiscal year. This funding supports the growth and development of RFANS in alignment with their strategic priorities.

CSR continues to invest in the highly sought-after AED program and the Hockey helmet program. Both these programs are administered by RFANS and serve to ensure safe environments in facilities across the province. RFANS continues to advocate for these programs on behalf of its membership.

In addition, CSR was pleased to see the minister's decision to provide RFANS with a Strategic Funding investment to support the wide engagement of recreation facilities across Nova Scotia, with the aim of collecting valuable data that can be used for more informed decision-making. We thank RFANS and its staff for undertaking this critical work.

Finally, I would like to thank and recognize RFANS ED Jennie Greencorn for always being responsive to requests for information and willingness to share and collaborate.

CSR thanks RFANS, its staff, and Board for all that they do to support Nova Scotian recreation facilities and the physical activity of Nova Scotians.

Jason Hansford-Smith

Manager of Sport and Recreation within the Communities, Sport and Recreation division (CCTH)



Financial Report

DRAFT

Recreation Facility Association of Nova Scotia Balance Sheet As at 03/31/2025

ASSET		LIABILITY	
Assets		Liabilities	
Cash	199,591.26	Accounts Payable (subledger)	7,774.85
Payroll Bank Account	5,029.26	Accrued Liabilities	<u>5,529.97</u>
Bank - IREP Savings Account	<u>50,904.91</u>	Accrued Liabilities	13,304.82
Total Cash	255,525.43	Visa Payable	969.45
Scotiabank Investment	203,205.67	HST Payable	(2,177.05)
Accounts Receivable (subledger)	18,878.24	Payroll Deductions Payable	91.39
Accrued Accounts Receivable	<u>170.86</u>	Deferred Revenue	334,837.43
Total Accounts Receivable	19,049.10	Deposits for Course Books	<u>6,250.00</u>
PayPal	614.82	Total Liabilities	<u>353,276.04</u>
Logbooks Inventory	1,172.72	TOTAL LIABILITY	<u>353,276.04</u>
Prepaid Expenses	<u>8,790.42</u>		
Prepaid Expenses	8,790.42	EQUITY	
Computer Equipment	3,079.78	Surplus	
Accum. Depn - Computer Equipment	<u>(3,079.78)</u>	Retained Earnings	108,186.13
Total Assets	<u>488,358.16</u>	Current Period Earnings (Deficit)	<u>26,895.99</u>
		Total Surplus (Deficit)	<u>135,082.12</u>
TOTAL ASSET	<u>488,358.16</u>	TOTAL EQUITY	<u>135,082.12</u>
		LIABILITIES AND EQUITY	<u>488,358.16</u>

DISCLAIMER:

Sport Nova Scotia has prepared the balance sheet of Recreation Facility Association of Nova Scotia as at March 31, 2025 and the statement of revenue and expenditures for the month then ended March 31, 2025 from information provided by management (the proprietor). Sport Nova Scotia has not audited, reviewed or otherwise attempted to verify the accuracy or completeness of such information. Readers are cautioned that these statements may not be appropriate for their purposes.

City: Halifax, NS
Date: June 16, 2025

Kate Gallant
Sport Nova Scotia



DRAFT

**Recreation Facility Association of Nova Scotia
Comparative Income Statement
For the Period Ended March 31, 2025**

	Actual 04/01/2024 to 03/31/2025	Budget 04/01/2024 to 03/31/2025	Difference	Actual 04/01/2024 to 03/31/2025	Actual 04/01/2023 to 03/31/2024	Difference
REVENUE						
Seminars						
PNS Strategic Planning Funding	1,500.00	-	1,500.00	1,500.00	-	1,500.00
Sponsorship - Courses	-	-	-	-	434.78	(434.78)
Seminars - ORFA Online	1,100.00	-	1,100.00	1,100.00	-	1,100.00
Seminars - Midseason	-	-	-	-	1,739.89	(1,739.89)
Seminars - CPO	24,545.45	22,000.00	2,545.45	24,545.45	22,758.30	1,787.15
Seminars - Ice Installation	1,125.58	-	1,125.58	1,125.58	600.00	525.58
Seminars - Sportfields	-	6,000.00	(6,000.00)	-	3,245.56	(3,245.56)
Seminars - Other	-	-	-	-	6,320.02	(6,320.02)
Second Class Refrigeration	13,114.47	8,800.00	4,314.47	13,114.47	7,187.76	5,926.71
Mid-Season	2,200.00	-	2,200.00	2,200.00	-	2,200.00
Sport Turf	2,900.94	-	2,900.94	2,900.94	-	2,900.94
Arena Level 1	15,300.00	-	15,300.00	15,300.00	-	15,300.00
Building Maintenance Level 1	3,450.00	-	3,450.00	3,450.00	-	3,450.00
Total Seminars	65,236.44	36,800.00	28,436.44	65,236.44	42,286.31	22,950.13
Core Mission Support						
Membership Individual	361.25	170.00	191.25	361.25	85.00	276.25
Membership	9,300.00	10,000.00	(700.00)	9,300.00	8,675.00	625.00
Membership Facility	5,600.00	6,000.00	(400.00)	5,600.00	9,600.00	(4,000.00)
Membership Municipal	200.00	-	200.00	200.00	-	200.00
Membership Corporate	250.00	-	250.00	250.00	-	250.00
PNS Block Funding	44,000.00	42,000.00	2,000.00	44,000.00	44,000.00	-
Total Core Mission Support	59,711.25	58,170.00	1,541.25	59,711.25	62,360.00	(2,648.75)
Provincial Funding&Participant Cont						
Summit Registration & Sponsorship	-	-	-	-	1,199.98	(1,199.98)
Seminar Registration	-	-	-	-	12,400.00	(12,400.00)
Rec Facility Training Program	177.42	-	177.42	177.42	114,850.05	(114,672.63)
Strategic Funding Initiative	169,392.46	152,927.00	16,465.46	169,392.46	-	169,392.46
Strategic Plan Implementation	10,094.18	15,000.00	(4,905.82)	10,094.18	29,667.72	(19,573.54)
Provincial Funding&Participant Cont	179,664.06	167,927.00	11,737.06	179,664.06	158,117.75	21,546.31
Other Provincial Funding						
Grants Other	-	-	-	-	2,500.00	(2,500.00)
Total Other Provincial Funding	-	-	-	-	2,500.00	(2,500.00)
Programs						
AED Grant	9,081.95	8,000.00	1,081.95	9,081.95	7,532.15	1,549.80
PNS Helmet Program	15,000.00	15,000.00	-	15,000.00	16,629.36	(1,629.36)
Helmet Program	4,698.00	6,000.00	(1,302.00)	4,698.00	5,020.00	(322.00)
Total Programs	28,779.95	29,000.00	(220.05)	28,779.95	29,181.51	(401.56)
Other Revenue						
Facility Focus	5,828.40	3,600.00	2,228.40	5,828.40	4,944.75	883.65
Sales - Logbooks	1,014.25	2,000.00	(985.75)	1,014.25	2,142.33	(1,128.08)
Visa CashBack Rewards	679.42	400.00	279.42	679.42	1,072.53	(393.11)
Interest Income	8,808.87	1,000.00	7,808.87	8,808.87	1,975.67	6,833.20
ARFC	10,582.00	-	10,582.00	10,582.00	-	10,582.00
Total Other Revenue	26,912.94	7,000.00	19,912.94	26,912.94	10,135.28	16,777.66
Total Revenue	26,912.94	7,000.00	19,912.94	26,912.94	10,135.28	16,777.66
TOTAL REVENUE	360,304.64	298,897.00	61,407.64	360,304.64	304,580.85	55,723.79

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City: Halifax, NS
Date: June 16, 2025

Kate Scallant
Sport Nova Scotia

DRAFT

	Actual 04/01/2024 to 03/31/2025	Budget 04/01/2024 to 03/31/2025	Difference	Actual 04/01/2024 to 03/31/2025	Actual 04/01/2023 to 03/31/2024	Difference
EXPENSE						
Seminars						
2nd Class Refrigeration	4,063.33	1,000.00	3,063.33	4,063.33	2,358.07	1,705.26
Seminars - Other	-	3,500.00	(3,500.00)	-	4,505.41	(4,505.41)
Seminars - ORFA Online	800.00	-	800.00	800.00	-	800.00
Seminars - Midseason	-	-	-	-	781.45	(781.45)
Seminars - CPO	16,154.50	9,500.00	6,654.50	16,154.50	11,696.52	4,457.98
Seminars - Sportfields	-	4,000.00	(4,000.00)	-	2,047.92	(2,047.92)
Mid-Season	333.94	-	333.94	333.94	-	333.94
Mobile Training	526.15	-	526.15	526.15	-	526.15
Arena Level 1	5,135.87	-	5,135.87	5,135.87	-	5,135.87
Building Maintenance Level 1	9,261.90	-	9,261.90	9,261.90	-	9,261.90
Total Seminar Expenses	36,275.69	18,000.00	18,275.69	36,275.69	21,389.37	14,886.32
Outreach						
Administration Expenses	319.10	4,270.00	(3,950.90)	319.10	1,715.36	(1,396.26)
Administration Staffing	86,743.05	75,501.00	11,242.05	86,743.05	74,168.20	12,574.85
Office Expenses	15,280.88	10,910.00	4,370.88	15,280.88	11,718.55	3,562.33
Bank Charges	1,742.46	1,200.00	542.46	1,742.46	1,630.67	111.79
Board of Directors	5,844.27	8,000.00	(2,155.73)	5,844.27	6,221.75	(377.48)
Promotion	-	-	-	-	50.00	(50.00)
Insurance	3,595.33	3,465.00	130.33	3,595.33	3,431.38	163.95
Memberships	399.50	500.00	(100.50)	399.50	598.57	(199.07)
Professional Development	-	450.00	(450.00)	-	-	-
Miscellaneous	260.32	250.00	10.32	260.32	-	260.32
Depreciation	453.56	-	453.56	453.56	453.55	0.01
Bad Debts Expense	-	500.00	(500.00)	-	-	-
Total Core Mission Support Expenses	114,638.47	105,046.00	9,592.47	114,638.47	99,988.03	14,650.44
RFTP						
Administrative Support	49,778.36	55,851.00	(6,072.64)	49,778.36	45,431.63	4,346.73
Training & Development	24,229.37	26,000.00	(1,770.63)	24,229.37	22,034.31	2,195.06
Travel & Meals	17,991.23	20,000.00	(2,008.77)	17,991.23	16,447.08	1,544.15
Intellectual Property & O.D.	18,000.00	15,000.00	3,000.00	18,000.00	29,667.72	(11,667.72)
Outreach (RFTP)	7,338.03	-	7,338.03	7,338.03	10,091.26	(2,753.23)
Total RFTP Expenses	117,336.99	116,851.00	485.99	117,336.99	123,672.00	(6,335.01)
Program Expenses						
AED Program Expenses	8,281.95	7,900.00	381.95	8,281.95	6,732.15	1,549.80
Helmet Program	19,824.31	21,000.00	(1,175.69)	19,824.31	20,149.36	(325.05)
Total Program Expenses	28,106.26	28,900.00	(793.74)	28,106.26	26,881.51	1,224.75
Other Expenses						
Facility Focus	8,536.23	2,500.00	6,036.23	8,536.23	8,945.45	(409.22)
Cost of Goods Sold - Logbooks	1,040.58	2,600.00	(1,559.42)	1,040.58	1,703.11	(662.53)
Symposium	-	-	-	-	313.25	(313.25)
ARFC	27,474.43	30,000.00	(2,525.57)	27,474.43	1,668.61	25,805.82
Total Other Expenses	37,051.24	35,100.00	1,951.24	37,051.24	12,630.42	24,420.82
Total Expenditures	37,051.24	35,100.00	1,951.24	37,051.24	12,630.42	24,420.82
TOTAL EXPENSE	333,408.65	303,897.00	29,511.65	333,408.65	284,561.33	48,847.32
NET INCOME	26,895.99	(5,000.00)	31,895.99	26,895.99	20,019.52	6,876.47

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City: Halifax, NS
Date: June 16, 2025

Kate Hallant
Sport Nova Scotia



Association Activities Highlights

- Strengthened partnerships with key provincial departments, including Labour, Skills and Immigration (Technical Safety), Communities, Culture, Tourism and Heritage, and Emergency Management.
- Advanced key initiatives include the development of a practical 2nd Class Refrigeration certification pathway and positioning recreation facilities in emergency response planning.
- Collaborated with sector partners such as Recreation NS, Swim NS, Hockey NS, Sport NS, Nova Scotia Apprenticeship Agency, NSCC, and training providers to expand reach and advocacy.
- Completed a province-wide outreach initiative visiting all 69 arenas to gather data/inventory on infrastructure, training, and accessibility.
- Hosted regional meetings to share findings and discuss grants, safety, accessibility, and training with facility operators and municipal leaders.
- Delivered mobile Arena Operations and Ice Maintenance training to the City of Moncton, marking an expansion of RFANS training services beyond Nova Scotia.
- Delivered inaugural Building Maintenance course.
- Invested in governance improvement with updated bylaws and committee alignment to strategic goals.
- Engaging in monthly collaboration with our accounting provider to streamline financial processes and improve efficiency.
- Developing an online Resource Hub to support recreation facility operations.
- Launched new EDIA Committee and continued involvement in provincial Anti-Racism and Discrimination work.
- Staff and EDIA Committee members took the Rick Hansen Foundation Inclusion and Accessibility Training.
- Upcoming pool infrastructure visits in partnership with Swim NS and Aquatic Associates (55 pools).
- Ongoing work with the Technical Safety Division on regulatory changes for arena operators.
- Planning is underway for the Atlantic Recreation and Facilities Conference, taking place from May 19 to 22, 2026, in Halifax.
- Increased funding for AED grants.
- Partnered with Heart N Hockey to promote a life-saving protocol designed specifically for hockey players.
- Collaborated with CCTH to develop a Facility Build and Expansion Guide outlining key planning steps and questions for community facility projects. Funding for this project has been approved.
- RFANS remains the trusted source for recreation facility training, tools, and resources.



RFANS Programs 2024/2025

ARENA LEVEL 1 and ICE MAINTENANCE COURSE

RFANS delivered the Arena Level 1 and Ice Maintenance Course in partnership with AARFP at the RBC Centre in Dartmouth.

ARENA MIDSEASON COURSE

RFANS hosted the Arena Midseason course in January 2025. The course was held at the RBC Centre in Dartmouth. Instructed by Everette Tucker, Saunders Equipment, Paul Taljaard, BERG Chilling Systems, and Bud MacInnis, RFANS.

BUILDING MAINTENANCE LEVEL 1 COURSE

RFANS continued its work with AARFP and delivered the Building Maintenance course in May 2025 at the RBC Centre in Dartmouth.

CERTIFIED POOL OPERATOR (CPO)

RFANS hosted two CPO courses in 2024 and a CPO course in May 2025 at the Rath Eastlink Community Centre in Truro.

SECOND CLASS REFRIGERATION COURSE

RFANS, in partnership with the Nova Scotia Apprenticeship Agency, the Department of Labour, Skills and Immigration, and Nova Scotia Community College, enrolled all apprentices in the Second-Class Refrigeration program, which commenced in January 2025. All 15 wrote their exams at the end of May 2025.

SPORT TURF MAINTENANCE COURSES

In May 2025, in partnership with Sport Turf Canada (STC), RFANS delivered another Sport Turf Management and Maintenance Course at the RBC Centre in Dartmouth.

PLAYGROUND INSPECTOR CERTIFICATION COURSE

RFANS, in partnership with the Canadian Playground Safety Institute, hosted an in-person Playground Inspector course in May 2025 at the Future Inn in Halifax.

Thank you to the Nova Scotia Department of Communities, Culture and Heritage for their valuable support of the following programs:

HOCKEY HELMET PROGRAM

The Helmet Program has continued to help arenas and schools provide CSA-approved hockey helmets for another year.

AUTO EXTERNAL DEFIBRILLATOR (AED) GRANT PROGRAM

Through this grant program, RFANS was able to provide funding for AEDs.



Upcoming Events and Programs

SECOND CLASS REFRIGERATION COURSE

In partnership with the Nova Scotia Apprenticeship Agency & Technical Safety Division of the Department of Labour, Skills & Immigration

Online/Class Instruction via NSCC Akerley Campus, Dartmouth, NS
January to June 2025 (Registration deadline is November 15, 2024)

CERTIFIED POOL OPERATORS COURSES (POOL & HOT TUB ALLIANCE)

National Swimming Pool Foundation Certification (NSPF)

October 29-31, 2024, Dalplex, Halifax

May 6-8, 2025, Rath Eastlink Centre, Truro

November 4-6, 2025, Lunenburg County Lifestyle Centre, Bridgewater

ARENA LEVEL 1 & ICE MAINTENANCE COURSE

In Partnership with the Alberta Association of Recreation Facility Personnel

August 20 & 21, 2024, Pictou County Wellness Centre, Pictou County, NS

MIDSEASON ICE MAINTENANCE COURSE

January 22, 2025, RBC Centre, Dartmouth, NS

If you are interested in a Mobile Midseason Course for staff at your facility, contact Bud MacInnis at 902-867-0898 or training-rfans@sportnovascotia.ca

SPORT TURF COURSES

May 13-15, 2025, RBC Centre & Harbour East All Weather Field, Dartmouth

BUILDING MAINTENANCE COURSE

In Partnership with the Alberta Association of Recreation Facility Personnel

May 26-27, 2025, RBC Centre, Dartmouth

PLAYGROUND INSPECTION COURSE

Canadian Playground Safety Institute (CPSI)

Online Course options are also available at www.cpsionline.ca

RFANS can also customize training, education or professional development for your staff. For more information please contact Bud MacInnis, 902-867-0898, training-rfans@sportnovascotia.ca or Jennie Greencorn, 902-870-7634, rfans@sportnovascotia.ca



Recreation Facility Association of Nova Scotia

Supporting you - from the ground up

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