



Recreation Facility Association of Nova Scotia

2023/2024

Annual Report & AGM

June 12, 2024

10:00 am



Supporting you - from the ground up



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2023/2024 Board of Directors

PRESIDENT

Bob Quigley

VICE PRESIDENT

Bill Cruickshank

PAST PRESIDENT

Paul H. MacDonald

SECRETARY

Lana McMullen

TREASURER

Scott Preston

CORPORATE REP

Paul Taljaard

MEMBER AT LARGE

Rylynn Hustad

CCTH (EX-OFFICIO)

Jason Hansford-Smith

EXECUTIVE DIRECTOR

Jennie Greencorn

REGIONAL DIRECTORS

CAPE BRETON REP

Vacant

CENTRAL REP

Shauna Moulton

FUNDY REP

Shannon Jarvis

HIGHLAND REP

Angie Tavares

SOUTH SHORE REP

Kelly Cunningham

VALLEY REP

Kevin Bennett



2023 AGM Minutes

Annual General Meeting Minutes
June 7, 2023
10:00 AM
Via Zoom

WELCOME AND CALL TO ORDER

The meeting was called to order at 10:02 am

AGENDA

Approval of the agenda was motioned by Bud MacInnis and seconded by Bill Cruickshank. Motion passed.

PRESENTATION OF VOTING CREDENTIALS/IDENTIFICATION OF VOTING DELEGATES

Voting delegates were reviewed and identified.

APPROVAL OF 2022 AGM MINUTES

Minutes of 2022 AGM, motion to approve by Drew Watson and seconded by Kevin Bennett. Motion Passed.

PRESENTATION OF ANNUAL REPORTS

Bob Quigley presented highlights of the Annual Report, and Michelle Aucoin, Director of Provincial Services with the Department of Communities, Culture, Tourism and Heritage, presented the Government Report.

FINANCIAL REPORT

Bud MacInnis reviewed highlights of the financial report for the 2022/2023 year. Paul Taljaard made the motion to approve the financial report, which was seconded by Angie Tavares. The motion passed.

RATIFICATION OF THE ACTS OF THE BOARD OF DIRECTORS FOR THE PREVIOUS YEAR

Motion to ratify the acts of the Board of Directors for the previous year was moved by Scott Preston and seconded by Bill Cruickshank. Motion passed.

BY-LAW AMENDMENTS

The following by-law amendments have been put forth for consideration for membership:



2023 AGM Minutes

Article 9 currently reads:

"No funds of the society shall be paid to or available for the personal benefit of any member."

Article 9: Remove *"No funds of the society shall be paid to or available for the personal benefit of any member"*.

Rationale: Some of the RFANS members play a key role in delivering some of the RFANS educational/leadership offerings. When they deliver these courses, they get paid for their time as per RFANS policy.

Article 23 currently reads:

"The voting Members of the Board of Directors shall consist of 5 Officers: President, Vice President, Past President, Treasurer, Corporate Secretary; 6 Regional Directors, one from each region of the Province as defined by the Provincial Government department responsible for recreation service delivery; and two Directors at Large."

Article 23: Remove *"one from each region of the province as defined by the Provincial Government department responsible for recreation service delivery."*

Rationale: RFANS is considering changing the regional boundaries to provide better representation to membership.

Article 37 currently reads:

"The Officers shall be elected by the Members and shall be a President, a Vice-President, a Treasurer, a Corporate Secretary, and a Past President."

Article 37: Remove *"and A Past President"* and add to Article 37(a) *The Past President position is not elected but filled when the individual vacates the President role after their term. They are a full-voting executive member of the board.*

Rationale: The role of the Past President is to support and provide guidance to the incoming President therefore this position is assumed by the Past President and not open to anyone other than the Past President.

Motion to accept the by-law amendments as presented. Moved by Paul Taljaard and seconded by Drew Watson. Motion passed unanimously.



2023 AGM Minutes

ELECTION OF OFFICERS AND DIRECTORS

Nominations were accepted in advance and from the floor for the following positions:

Secretary - Lana McMullen

Treasurer - Scott Preston

Cape Breton Region Representative – Levi Denny

Highland Region Representative – Angie Tavares

South Shore Region Representative – Kelly Cunningham

Member at Large (Corporate) – Paul Taljaard

Member at Large – RyLynn Hustad

Many thanks to Bud MacInnis for his years of service to the RFANS Board.

The motion to accept the 2023-2024 Board members was moved by Angie Tavares and seconded by Shauna Moulton. Motion passed.

OTHER BUSINESS

None

ADJOURNMENT

Paul Taljaard moved to adjourn the meeting, which was seconded by Shauna Moulton. The AGM was adjourned at 10:33 am.

Submitted by Lana J. McMullen
Secretary, RFANS





Membership Updates

The following is a breakdown of memberships by category and region within the association.

CATEGORIES		REGION	
Individual	2	Cape Breton	8
Facility	33	Central	9
Corporate	18	Fundy	7
*Municipal	19	Highland	12
Reciprocal	1	South Shore	6
<i>*facilities under municipal are not included in this count</i>		Valley	12
		Other	19

TOTAL 73



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President's Report

Vision, Focus, Growth, Leadership and Cooperation Leads to Pride and Success



As we come to end of another year, I firmly believe the above slogan accurately depicts the steps RFANS has taken in showing tremendous leadership supporting recreation facilities in the province of Nova Scotia.

Having said this, the RFANS Board of Directors strongly felt that to achieve our organization's goals and objectives and those of our members, we had to become more relevant to our membership and industry. So, in January 2022, the RFANS Board of Directors engaged Chauvin Resource Development to lead a strategic planning session.

This session significantly helped increase the Board's focus and vision for success over the next three years. As a result of the strategic plan and Board recommendations, the organization has committed to restructuring to refocus on its brand, priorities, and core values and enhance training and professional development opportunities for its members. This includes broadening and strengthening current partnerships, hiring a Technical Director, and conducting a training needs assessment to identify new opportunities. RFANS also proudly announces that Bud MacInnis is the first-ever RFANS Technical Director.

As a result of these undertakings, RFANS and the Alberta Association of Recreation Facility Personnel (AARFP) have created a partnership to share and develop resources and train instructors to deliver industry-related content, like the Arena Level 1 and Ice Maintenance course and the Building Maintenance Level 1 course, which will become part of RFANS's future course offerings.

This partnership is a turning point in RFANS' history. For the first time ever, we can offer courses under our name!

Bob Quigley
President, RFANS



Executive Director's Report

I always value an exercise in reflection—looking at where we've been to forge ahead. It's an exercise that holds great merit. Were we successful in delivering what we promised? What were the challenges along the way? It's a tool we all use personally and professionally in the work we do every day to help us identify areas for improvement, strategize effectively, and ensure we are on the right path toward achieving our goals.

In 2021-2022, the Recreation Facility Association of Nova Scotia (RFANS) launched a three-year strategic plan that included improved organizational development, diversified and enhanced products and services, advocacy, strengthened partnerships, and improved marketing and communications.

With financial support from the Province of Nova Scotia, RFANS has made significant progress in implementing that plan in 2023-2024. Among our highlights, we launched a comprehensive review of the association's organizational structure, refocusing on our core values and priorities and enhancing representation for our members. Our members benefited from improved training and professional development opportunities. Through our outreach initiatives, we continue to expand and fortify our partnerships, fostering a stronger, more collaborative network that supports the work of our recreation facilities across the province and identifying and addressing industry-related needs. The hiring of a Technical Director bolstered this. RFANS continues working on other new and annual initiatives, like those with the province on Anti-Racism and Discrimination Week and Hockey NS, to promote equity, diversity, and inclusion in our arenas.

Looking ahead, RFANS will advance to Phase II, emphasizing the implementation and delivery of expanded training and safety opportunities. We will continue our collaborative work to address sector challenges, such as promoting more inclusive spaces, addressing climate change, improving aging infrastructure, and better understanding accessibility requirements for our facilities. Once again, we appreciate the investment the Province of Nova Scotia has made in 2023-2024 to support recreation facilities and for understanding the value they bring to healthy and active communities.

Jennie Greencorn
Executive Director, RFANS



Regional Reports

FUNDY REGION

The Fundy Region (counties of East Hants, Colchester, and Cumberland) has seen substantial developments and improvements this year, enhancing community facilities and parks to serve their residents better. Here's a look at what's been happening in each county:

East Hants

There have been some significant changes in East Hants. The East Hants Aquatic Centre has completed repairs from the flood damage and is set to reopen in July. The municipality has taken over the day-to-day operations of the East Hants Sportsplex. Additionally, they continue to advance parks, open spaces, and active transportation plans by building and redeveloping parks, trails, and walkways.

Colchester

The Colchester Legion Stadium In Truro is still undergoing renovations due to Hurricane Fiona, and work has begun on a new all-weather field and track at the TAAC Grounds. Summer sport registrations have surged, increasing demand for outdoor facilities. The North Shore Recreation Centre in Tatamagouche is replacing its arena floor this summer with new flooring and boards ready for fall 2024. The Don Henderson Sportsplex in Brookfield has ordered an electric Zamboni for delivery in 2025. Parks and trails are open and bustling with visitors. The Fundy Discovery Site on Tidal Bore Road now features a new picnic shelter, enhancing its popularity as a family destination. Hearts Haven Memorial Park in Debert opened in July 2023. It includes a kid's playground and garden connected by trails, created in memory of families affected by the mass shooting, showcasing the community's dedication and support.

Cumberland

Cumberland County has had a busy year with significant developments. In Amherst, lighting upgrades were completed at the Robb Complex and the stadium, enhancing the spectator experience. New scoreboards are being installed, and an internal committee is working on a new accessible playground.

Increased park usage, driven by an influx of newcomers, has led to the search for a cricket venue. The Dr. Carson & Marion Murray Community Centre in Springhill improved its ice plant, hosted the U13 AAA Provincial Championships, and will host its first Hockey School in August.



Regional Reports

Parrsboro completed its playground, upgraded the Don Yorke Memorial Baseball Field, and plans to improve tennis courts. Sharpe's Splash Pad now has bathrooms, boosting its functionality.

Shannon Jarvis
Town of Truro

CENTRAL REGION

The central region facilities are a flurry of activity with maintenance and preparations for summer. Excitement and anticipation are in the air for communities awaiting the opening of seasonal facilities such as outdoor pools, beaches, splash pads, and trails.

Here are a couple of highlights from this year:

The opening of the new Halifax Commons Aquatics Facility on July 6 brought outdoor swimming back to the Halifax Commons. The new facility offers free lane and open swims at the 25-meter pool. The accessible facility features three climbing walls, a beach entry with play features, large universal change rooms, and an aquatic pool lift.

Many central region facilities were pleased to welcome the athletes, coaches, staff, performers, and spectators of the 2023 North American Indigenous Games. Representing more than 750 Indigenous Nations, 5,000 athletes competed in 16 sports, including three traditional sports: 3D archery, lacrosse, and canoe/kayak.

Central facilities continue to ensure that those living in the region have many options for recreational activities!

Shauna Moulton
Halifax Parks & Recreation

SOUTH SHORE REGION

Recreation facilities and opportunities continue to be places where our communities go for leisure and enjoyment. Residents and decision-makers continue to acknowledge the importance and value of recreation.



Regional Reports

The South Shore facilities are positively looking into the future, whether through expansions, feasibility studies for upgrades or new infrastructure, or enhancements to existing recreation facilities. Accessibility plans are an essential factor in planning, as facilities work towards creating an environment that is safe and accessible for all users.

While many wonderful things are happening, it's important to recognize that facilities continue to strive through struggles and hurdles every day. Whether that be an ammonia leak that causes a temporary facility shutdown, the effects of being short-staffed, or emergency pool closures.

The days have been brighter as COVID-19 protocols are a memory of the past, with many lessons learned. It feels hard to believe we lived through a pandemic with restrictions, proof of vaccination requirements, rentals cancelling to limit COVID-19 spread, staff isolation, facilities closing... the list goes on.

RFANS has continued to be a valuable resource to the recreation facilities and sector, from advocating to offering a range of courses and professional development to supporting the "Rink Revitalization" provincial funding and everything in between.

The future of recreation and facilities is growing in our province and the South Shore region!

Kelly Cunningham
Town of Lunenburg

HIGHLAND REGION

The Highland Region Facilities have seen many positive enhancements over the past year. We continue to see growth in opportunities in our facilities and feel the community impact that comes along with that.

Throughout the Highland Region, many accessibility projects have been completed, and a few arenas have also moved to greener options by purchasing electric Zambonis. We have had conversations on how to support facilities in addressing the impacts of climate change.



Regional Reports

Pools continue to struggle to employ and train National Lifeguards and instructors. This is an issue for all of Nova Scotia, and we will continue to promote and offer the training. There are grants available to cover the leadership cost of attending.

Curling Clubs in the Highland Region saw an overall increase in membership. The Canso and Chedabucto Curling Clubs both received funding to upgrade the refrigeration plant and refurbish the curling stones.

We are all very thankful for RFANS's continued support, and we will continue to utilize and promote the year-round training and professional development that RFANS provides.

Angie Tavares
Municipality of the District of Guysborough



Supporting you - from the ground up



Corporate Director's Report

It is always a pleasure to send a corporate report after a successful trade show. This year, over 45 companies set up booths and attended the Atlantic Recreation Facilities Conference (ARFC), held in Fredericton, New Brunswick, at the end of May. I was pleased to sit on the planning committee for the past two years with RFANS and our sister associations across the Atlantic Provinces to organize such a great event.

Your support of the recreation and facilities industry and the five provincial recreation organizations is vital and much appreciated. We trust that you got to chat with the 180 delegates who attended the three-day conference.

Mark your calendars for May 2026. We will be back in Nova Scotia! The venue is still to be finalized, and we will let you know as soon as it is confirmed.

RFANS would like to thank our corporate membership for supporting our efforts. Our executive director and staff have continued to work to support all the facilities in Nova Scotia and have been very successful in advocating and getting government support on all levels. As a result, they have assisted facilities with new and retrofit project funding. If you want to be a part of the Board or volunteer, don't hesitate to contact Jennie, RFANS Executive Director, as we are always looking for people who want to keep recreation and facilities front and center.

For anyone who wants to get additional exposure to the recreation facilities of Nova Scotia and who is looking for a chance to make a difference in our community, we encourage you to get a copy of the latest Facility Focus. It is a tremendous avenue to advertise and reach all your customers in this sector.

I will be stepping down as the Member at Large—Corporate Representative. I enjoyed being part of the journey. RFANS has grown in relevance and has been able to assist more and more facilities with training and funding, especially in the years after the COVID shutdowns. Well done to the Board; thanks for your support.

Lastly, thank you for being part of RFANS and our recreation facilities community.

Paul Taljaard
Member at Large - Corporate Rep, RFANS

Financial Report

DRAFT

Recreation Facility Association of Nova Scotia Balance Sheet As at 03/31/2024

ASSET		LIABILITY	
Assets		Liabilities	
Cash	537,049.14	Accrued Liabilities	1,758.39
Payroll Bank Account	<u>12,255.59</u>	Visa Payable	5,308.95
Total Cash	549,304.73	HST Payable	(3,499.69)
Scotiabank Investment	45,293.01	Payroll Deductions Payable	2,815.83
Accounts Receivable (subledger)	15,632.31	Deferred Revenue	496,848.46
Accrued Accounts Receivable	<u>402.07</u>	Deposits for Course Books	<u>3,500.00</u>
Total Accounts Receivable	16,034.38	Total Liabilities	<u>506,731.94</u>
Logbooks Inventory	386.21		
Prepaid Expenses	3,446.18	TOTAL LIABILITY	<u>506,731.94</u>
Computer Equipment	4,230.13		
Accum. Deprn - Computer Equipment	<u>(3,776.57)</u>	EQUITY	
Total Assets	<u>614,918.07</u>	Surplus	
		Retained Earnings	88,166.61
TOTAL ASSET	<u>614,918.07</u>	Current Period Earnings (Deficit)	<u>20,019.52</u>
		Total Surplus (Deficit)	<u>108,186.13</u>
		TOTAL EQUITY	<u>108,186.13</u>
		LIABILITIES AND EQUITY	<u>614,918.07</u>

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City: Halifax, NS
Date: June 5, 2024

Kate Gallant
Sport Nova Scotia



DRAFT

Recreation Facility Association of Nova Scotia Comparative Income Statement

	Actual 04/01/2023 to 03/31/2024	Budget 04/01/2023 to 03/31/2024	Percent	Actual 04/01/2022 to 03/31/2023	Actual 04/01/2022 to 03/31/2023	Percent
REVENUE						
Seminars						
Membership - Facility	-	-	-	-	-	-
Sponsorship - Courses	434.78	-	-	-	-	-
Seminars - ORFA Ice Maint&Equip Op.	-	-	-	2,250.00	2,250.00	-
Seminars - ORFA Online	-	-	-	3,600.00	3,600.00	-
Seminars - Midseason	1,739.89	-	-	4,598.40	4,598.40	-
Seminars - CPO	22,758.30	12,000.00	89.65	18,478.68	18,478.68	-
Seminars - Ice Installation	600.00	-	-	-	-	-
Seminars - Sportfields	3,245.56	6,000.00	(45.91)	5,300.00	5,300.00	-
Seminars - Other	6,320.02	12,150.00	(47.98)	5,392.69	5,392.69	-
Second Class Refrigeration	7,187.76	8,800.00	(18.32)	4,030.85	4,030.85	-
Total Seminars	42,286.31	38,950.00	8.57	43,650.62	43,650.62	-
Core Mission Support						
Membership Individual	85.00	170.00	(50.00)	170.00	170.00	-
Membership	8,675.00	10,000.00	(13.25)	6,450.00	6,450.00	-
Membership Facility	9,600.00	6,000.00	60.00	4,900.00	4,900.00	-
PNS Block Funding	44,000.00	42,000.00	4.76	42,000.00	42,000.00	-
Total Core Mission Support	62,360.00	58,170.00	7.20	53,520.00	53,520.00	-
Provincial Funding&Participant Cont						
Summit Registration & Sponsorship	1,199.98	-	-	13,545.94	13,545.94	-
Seminar Registration	12,400.00	-	-	-	-	-
Rec Facility Training Program	114,850.05	100,000.00	14.85	84,972.53	84,972.53	-
Strategic Plan Implementation	29,667.72	-	-	-	-	-
Grants TD & Training	-	50,000.00	(100.00)	-	-	-
Provincial Funding&Participant Cont	158,117.75	150,000.00	5.41	98,518.47	98,518.47	-
Other Provincial Funding						
Grants Other	2,500.00	-	-	1,124.68	1,124.68	-
Total Other Provincial Funding	2,500.00	-	-	1,124.68	1,124.68	-
Federal Funding						
Federal Student Employment Program	-	6,000.00	(100.00)	-	-	-
Total Federal Funding	-	6,000.00	(100.00)	-	-	-

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City: Halifax, NS
Date: June 5, 2024

[Signature] *[Signature]* *[Signature]* *Kate Gallant*
Sport Nova Scotia

DRAFT**Programs**

AED Grant	7,532.15	8,000.00	(5.85)	8,707.88	8,707.88	-
PNS Helmet Program	16,629.36	15,000.00	10.86	15,175.11	15,175.11	-
Helmet Program	5,020.00	6,000.00	(16.33)	4,700.00	4,700.00	-
Total Programs	29,181.51	29,000.00	0.63	28,582.99	28,582.99	-

Other Revenue

Facility Focus	4,944.75	5,000.00	(1.11)	3,512.21	3,512.21	-
Sales - Logbooks	2,142.33	1,000.00	114.23	2,660.15	2,660.15	-
Visa CashBack Rewards	1,072.53	400.00	168.13	452.32	452.32	-
Interest Income	1,975.67	600.00	229.28	686.34	686.34	-
ARFC	-	-	-	31,384.74	31,384.74	-
Total Other Revenue	10,135.28	7,000.00	44.79	38,695.76	38,695.76	-
Total Revenue	10,135.28	7,000.00	44.79	38,695.76	38,695.76	-

TOTAL REVENUE	304,580.85	289,120.00	5.35	264,092.52	264,092.52	-
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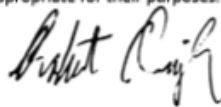
EXPENSE**Seminars**

2nd Class Refrigeration	2,358.07	4,000.00	(41.05)	798.69	798.69	-
Seminars - Other	4,505.41	3,500.00	28.73	3,389.86	3,389.86	-
Seminars - ORFA Ice Maint&Equip Op.	-	-	-	1,628.70	1,628.70	-
Seminars - ORFA Online	-	-	-	2,625.00	2,625.00	-
Seminars - Midseason	781.45	-	-	2,684.02	2,684.02	-
Seminars - CPO	11,696.52	6,000.00	94.94	9,957.00	9,957.00	-
Seminars - Sportfields	2,047.92	4,000.00	(48.80)	3,956.38	3,956.38	-
Administration - Expenses	-	-	-	-	-	-
Aquatic Administration Management	-	-	-	-	-	-
Total Seminar Expenses	21,389.37	17,500.00	22.22	25,039.65	25,039.65	-

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City: Halifax, NS
Date: June 5, 2024



Kate Gallant
Sport Nova Scotia



DRAFT**Outreach**

Administration Expenses	1,715.36	4,270.00	(59.83)	2,579.38	2,579.38	-
Administration Staffing	74,168.20	69,650.00	6.49	42,962.16	42,962.16	-
Office Expenses	11,718.55	10,000.00	17.19	10,910.75	10,910.75	-
Bank Charges	1,630.67	1,200.00	35.89	1,732.08	1,732.08	-
Board of Directors	6,221.75	8,000.00	(22.23)	6,351.18	6,351.18	-
Promotion	50.00	-	-	200.00	200.00	-
Insurance	3,431.38	3,000.00	14.38	3,304.58	3,304.58	-
Memberships	598.57	500.00	19.71	406.86	406.86	-
Professional Development	-	750.00	(100.00)	-	-	-
Miscellaneous	-	250.00	(100.00)	-	-	-
Depreciation	453.55	-	-	453.55	453.55	-
Bad Debts Expense	-	500.00	(100.00)	-	-	-
Total Core Mission Support Expenses	99,988.03	98,120.00	1.90	68,900.54	68,900.54	-

RFTP

Administrative Support	45,431.63	44,000.00	3.25	41,266.89	41,266.89	-
Training & Development	22,034.31	40,000.00	(44.91)	42,632.17	42,632.17	-
Travel & Meals	16,447.08	20,000.00	(17.76)	12,932.85	12,932.85	-
Intellectual Property & O.D.	29,667.72	50,000.00	(40.66)	-	-	-
Outreach (RFTP)	10,091.26	-	-	1,686.56	1,686.56	-
Total RFTP Expenses	123,672.00	154,000.00	(19.69)	98,518.47	98,518.47	-

Other Provincially Funded Expenses

Anti-Racism Project	-	-	-	1,124.68	1,124.68	-
Total Other Provincially Funded Exp	-	-	-	1,124.68	1,124.68	-

Program Expenses

AED Program Expenses	6,732.15	5,500.00	22.40	7,907.88	7,907.88	-
Helmet Program	20,149.36	11,000.00	83.18	17,675.11	17,675.11	-
Total Program Expenses	26,881.51	16,500.00	62.92	25,582.99	25,582.99	-

Other Expenses

Facility Focus	8,945.45	2,500.00	257.82	4,100.66	4,100.66	-
Cost of Goods Sold - Logbooks	1,703.11	500.00	240.62	2,597.03	2,597.03	-
Symposium	313.25	-	-	-	-	-
ARFC	1,668.61	-	-	31,844.29	31,844.29	-
Total Other Expenses	12,630.42	3,000.00	321.01	38,541.98	38,541.98	-
Total Expenditures	12,630.42	3,000.00	321.01	38,541.98	38,541.98	-

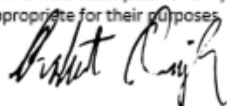
TOTAL EXPENSE

TOTAL EXPENSE	284,561.33	289,120.00	(1.58)	257,708.31	257,708.31	-
NET INCOME	20,019.52	-	-	6,384.21	6,384.21	-

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City: Halifax, NS
Date: June 5, 2024



Kate Gallant
Sport Nova Scotia





Association Activities Highlights

RFANS is the “go-to” for information and resources related to recreation facilities. RFANS continues its work as a sector leader in the province, working closely with the Department of Communities, Culture, Tourism, and Heritage (CCTH) to deliver solutions to better assist recreation facilities. CCTH funded over \$2M to recreation facilities in 2023-2024 through the Recreation Facility Development Grant and the Rink Revitalization Grant, along with support for numerous other large-scale projects.

Thanks to the Province of Nova Scotia, RFANS received financial support to:

- Assist with designing and creating enhanced training curriculum and training the trainer courses.
- Support the capacity to execute the priorities in our strategic plan.

With this funding:

- RFANS continues its work to develop Nova Scotia Curriculum and Training Resources for the sector.
- RFANS was able to increase its admin support from one full-time Executive Director to the addition of three part-time employees, including our Technical Director, who was hired in July 2023.
- RFANS hired a third-party consultant to complete a comprehensive review of its current strategic plan, organizational and committee structures, and board governance and to create new committees that align with that plan.
- RFANS trained four people as instructors to deliver new courses.
- RFANS developed a series of instructional videos on ice installation and painting that will be used as teaching tools and resources for the industry.
- RFANS, in partnership with the Institute of Power Engineers, created a practical skills logbook and delivered a valuable component to complement the online theory of the Second Class Refrigeration Course C
- RFANS embarked on a province-wide arena/multiplex facility outreach tour to listen to feedback from our facility operators regarding training, infrastructure needs, challenges, and concerns, collect data, and re-engage with our members.
- RFANS purchased curriculum from the Alberta Association of Recreation Facility Personnel (AARFP) and delivered the inaugural Arena Level 1 and Ice Maintenance Course. In partnership with AARFP, RFANS has also scheduled a new Building Maintenance Level 1 course for May 2024.



Association Activities Highlights

- As part of the organizational restructure, RFANS created a new EDIA Committee whose goal is to develop a long-term strategy to support equity, diversity, and inclusion on our Board of Directors and within recreation facilities across the province.

RFANS continued work:

- RFANS is part of a working group that the Province of Nova Scotia brought together to develop the Nova Scotia Annual Anti-Racism and Discrimination Week in 2022 and 2023.
- RFANS continues to offer an Anti-Racism Policy Template and Anti-Racism signage for recreation facilities.
- RFANS partnered with Hockey Nova Scotia to help install Equity, Diversity, and Inclusion Logos in 13 arenas across the province as part of an initiative to make our arenas more welcoming.
- RFANS continues to offer AEDs and helmets to recreation facilities.
- RFANS was represented at the Association of Municipal Administrators conference in October and delivered a presentation on the Future of Recreation Facilities in Nova Scotia.
- RFANS continues to work with Recreation Nova Scotia, Recreation New Brunswick, Recreation PEI, and Recreation Newfoundland & Labrador to plan and deliver the Atlantic Recreation & Facilities Conference & Trade Show, which was held in May 2024 in Fredericton, New Brunswick.
- RFANS is strengthening its partnership with the Alberta Association of Recreation Facility Personnel (AARFP) to broaden course offerings.
- RFANS was represented at the AARFP Conference in April 2023.
- RFANS continues to offer online course options in partnership with the Ontario Recreation Facilities Association.
- RFANS offered its Arena Midseason, CPO and Sport Turf Courses.
- RFANS continues to strengthen its partnership with the Nova Scotia Apprenticeship Agency and work to improve the program. A Joint Apprenticeship Training Committee (JATC) was created to address concerns and improve our Second Class Refrigeration program.
- RFANS continues to improve the design and content of the Facility Focus to ensure it is a quality communication tool for its members.



RFANS Programs 2023/2024

ARENA LEVEL 1 and ICE MAINTENANCE COURSE

RFANS delivered the inaugural Arena Level 1 and Ice Maintenance Course in partnership with AARFP at the RBC Centre in Dartmouth. The course was well attended, and RFANS purchased it to be modified to reflect the arena industry in Nova Scotia.

ARENA MIDSEASON COURSE

RFANS hosted the Arena Midseason course in January 2024. The course was held at the RBC Centre in Dartmouth. Instructed by Everette Tucker, Saunders Equipment, Bill Cruickshank, Nustadia Recreation and Bud MacInnis, RFANS taught his first course.

BUILDING MAINTENANCE LEVEL 1 COURSE

RFANS continued its work with AARFP and delivered a new building maintenance course in May 2024

CERTIFIED POOL OPERATOR (CPO)

RFANS hosted a CPO course in May 2023 at Cumberland YMCA in Amherst.
RFANS Hosted a CPO course in Nov 2023 at Zatzman Sportsplex, Dartmouth.
36 Participants in total.

LEADERSHIP DEVELOPMENT SUMMIT FOR SENIOR MANAGEMENT

RFANS has curated an amazing lineup of speakers for the 2024 version of the new Leadership Development Summit for Senior Management. This course will be held from November 12 to 14, 2024, at the Four Point Sheraton in Halifax.

SECOND CLASS REFRIGERATION COURSE

RFANS, in partnership with the Nova Scotia Apprenticeship Agency, the Department of Labour, Skills and Immigration, and Nova Scotia Community College, enrolled 12 apprentices into the Second-Class Refrigeration program that started in January 2024. A small group will take their exam in June 2024.

SPORT TURF MAINTENANCE COURSES

In May 2023, in partnership with Sport Turf Canada (STC), RFANS delivered its first-ever Sport Field Day Training as part of the natural and synthetic turf courses offered at the RBC Centre and Harbour East Fields in Dartmouth. Participants from across the province and New Brunswick attended.



RFANS Programs 2023/2024

CITY OF SAINT JOHN FACILITY TRAINING COURSE

RFANS will also customize training for municipalities or facilities that wish to train staff in-house instead of sending them to courses outside the city or in other provinces. For example, in Saint John, RFANS has delivered an annual ice/facility maintenance course for their city facility operations staff.

Please contact us if you have questions about customized mobile training for your staff.

Continued work with ORFA to deliver the courses below online:

<https://www.orfa.com/olss>

- Ice Making & Painting Technologies (IMPT) course
- Basic Arena Refrigeration (BAR) course
- Ice Maintenance & Equipment Operations course
- Sport Turf Management & Maintenance course

CANADIAN CERTIFIED PLAYGROUND INSPECTORS COURSE

<http://www.rfans.com/training/playground-inspector-certification-course/>
Now offered online via the Canadian Playground Safety Institute.

RFANS would like to extend thanks to the Nova Scotia Department of Communities, Culture and Heritage for their valuable support of the following programs:

HOCKEY HELMET PROGRAM

The Helmet Program has continued to help arenas and schools provide CSA-approved hockey helmets for another year. In December 2023, RFANS distributed 326 helmets to 18 facilities/schools.

AUTO EXTERNAL DEFIBRILLATOR (AED) GRANT PROGRAM

Through this grant program, RFANS was able to provide funding for seven AEDs.

These initiatives would not be possible without the funding support from the Department of Communities, Culture, Tourism, and Heritage.





Upcoming Events and Programs

SECOND CLASS REFRIGERATION COURSE

In partnership with the Nova Scotia Apprenticeship Agency & Technical Safety Division of the Dept of Labour, Skills & Immigration

Online/Class Instruction via NSCC Akerley Campus, Dartmouth, NS
January to June 2025 (Registration deadline is November 15, 2024)

CERTIFIED POOL OPERATORS COURSES (POOL & HOT TUB ALLIANCE)

National Swimming Pool Foundation Certification (NSPF)

November 5-7, 2024, East Hants Aquatic Centre, Elmsdale, NS

NEW! ARENA LEVEL 1 & ICE MAINTENANCE COURSE

In Partnership with the Alberta Association of Recreation Facility Personnel
August 20 & 21, 2024, Pictou County Wellness Centre, Pictou County, NS

MIDSEASON ICE MAINTENANCE COURSE

January 15, 2025, RBC Centre, Dartmouth, NS

If you are interested in a Mobile Midseason Course for staff at your facility, contact Bud MacInnis at 902-867-0898 or training-rfans@sportnovascotia.ca

LEADERSHIP SUMMIT FOR SENIOR FACILITY MANAGEMENT

November 12-14, 2024, Four Points Sheraton, Halifax, NS
Early Bird Deadline, October 11, 2024

PLAYGROUND INSPECTION COURSE

Canadian Playground Safety Institute (CPSI)

Fall 2024, Amherst, NS

Online Course options are also available at www.cpsionline.ca

RFANS can also customize training, education or professional development for your staff. For more information please contact Bud MacInnis, 902-867-0898, training-rfans@sportnovascotia.ca or Jennie Greencorn, 902-870-7634, rfans@sportnovascotia.ca





Recreation Facility Association of Nova Scotia

Supporting you - from the ground up

5516 Spring Garden Road, 4th

Floor Halifax, NS B3J 1G6

E: rfans@sportnovascotia.ca

T: (902) 425-5450 ext. 330

C: (902) 870-7634

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[@Recreation Facility Association of NS](#)

www.rfans.com